

FUNDRAISING GUIDELINES

FOR THE

FIRST UNITED METHODIST CHURCH, IRVING, TEXAS

1. These guidelines are not intended to preclude or restrict any individual or group efforts in raising funds that fall within them. Rather, they are an attempt to broadly identify what can be done and how to request approval.
2. The approval process is intended to ensure that all fundraising efforts are supportive of FUMC ministries/activities and to prevent scheduling multiple activities at the same time/location or multiple events for the same purpose.
3. All requests should be submitted to the Finance Committee as far in advance as possible, preferably at the beginning of the year. If approved, the Finance Committee will forward to the Program Council to be placed on the calendar. If there is a concern/question with the request, the Finance Committee or Program Council will notify the requester. When submitting the request, please identify:
 - A. Requester (individual or organization)
 - B. Purpose
 - C. Date
 - D. Location(s) – Church facilities involved
4. If the request requires significant use of church facilities (i.e., Dulcimer Festival, Blue Grass Festival, Garage Sales, etc), please obtain approval of such use from the Trustees before submitting the request to the Finance Committee.
5. Offsite events should follow the same process.
6. Spring Creek Bar-B-Que events are limited by the company. Requests from FUMC groups should go through the Missions Work Area.
7. Fundraising for this purpose is considered to be:
 - A. Requests for money.
 - B. Offers for congregation members to purchase products or services.

